

# swn

Southwestern Energy®



## VISITOR GUIDE



In the  
right place.



Dear

We look forward to welcoming you to our Southwestern Energy Campus in Spring, Tx.

You have been scheduled to meet with \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_.

This document contains important information for all campus visitors, including driving directions, emergency, safety and security practices to ensure that your visit is safe and productive.

Visitor parking is located on the first floor of the garage, coming from Energy Drive. Once inside the building, proceed to the lobby and check in at the reception desk.

Please review the attached information carefully and follow any additional instructions provided by your host.

Thank you  
Southwestern Energy Company



The Right People doing the Right Things,  
wisely investing the cash flow from our  
underlying Assets, will create Value+<sup>®</sup>

# Southwestern Energy Campus

## Visitor Procedures

We look forward to welcoming you to our campus!

### Meetings in the "Conference Center"

If you are attending a meeting in the Conference Center, there is no need to check-in at reception. Visitors should use the walkway from the garage to enter through the employee entrance and proceed to the specified conference center room on your invite. The room will also be shown on the conference center monitors under the meeting name. If you have any questions, you may go to the receptionist and ask to contact your host. Visitors for large events will be directed by the host which parking garage entrance to use as well as using the printed event email to place on the dashboard of your car.

### Dining in "The Market"

If you are dining in "The Market," there is no need to check-in at reception. You may contact, or have the receptionist contact, your host to let them know you have arrived.

### Meetings within the Towers

Upon arrival, visitors will be required to check in with the receptionist in the lobby. A driver's license, passport or other government-issued ID, will be requested during the check-in process.

You will receive a visitor's badge to wear throughout your time on campus, and it should be clearly visible during your stay. Please return your visitor's badge upon departure.

Visitors should be escorted at ALL times by a SWN employee.

## Security and Safety

Your safety is our number one priority. Please observe the following practices while on campus:

- Obey all speed limit signs on campus and be cautious of any bicycles or pedestrian traffic.
- At the gated entry to the parking garage, you will be required to provide the following information before being allowed through the parking gate:
  - Your first and last name
  - The purpose of your visit
  - Your contact's name
  - The company for whom you work
- Report any safety hazards to your host.
- Weapons, both concealed or open carry, illicit drugs, and alcohol are not permitted on campus.
- Any suspicious activity should be reported to Security Operations 832-796-1111.



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## Visitor Parking

The visitor parking area can be accessed on Energy Drive. It is located on the first floor of the parking garage.

- The parking garage is a **one way entry/exit with traffic flowing in one direction.**
- Parking is head in between the painted lines. **Do not back into your spot** as they are angled for quick entry.
- The maximum speed limit is **10 MPH.**
- Keep your headlights on when driving in the garage.
- Refrain from using a mobile device when driving in the parking garage.
- Wear your seat belt at all times.

*Note: Visitors for large conference center events may be asked to park in the employee parking area by the meeting organizer. The employee entrance is located on Mossy Oaks Road.*

## Directions to Visitor Parking

### From the Woodlands

- Head south on I-45 toward Downtown.
- Take exit 72A toward Spring Crossing.
- Merge onto the I-45 service road., stay on the feeder in the middle lane.
- As you approach the traffic light at Springwoods Village Parkway, get into the right lane.
- Turn right at the traffic light onto Springwoods Village Parkway. Yield to oncoming traffic.
- You will need to get to into the far left lane to turn left onto Energy Drive.
- At the second intersection, turn left into the SWN drive way.
- Follow signs for Visitor Parking. The parking is one way.

*Note: If you are in the right hand lane of the I-45 service road and take the split street down, it will loop you back to the northbound Rayford/Sawdust exit.*

### From Downtown

- Head north on I-45 toward The Woodlands.
- Take exit 70B toward Spring Stuebner Road-WEST and detour signs toward Spring Crossing Blvd/Hardy Toll Rd.
- Merge onto the I-45 service road and stay to the left on the feeder to the intersection at Springwoods Village Parkway.
- Turn left onto Springwoods Village Parkway. Cross over I-45.
- Turn left onto Energy Drive This is a protected arrow.
- At the second intersection, turn left into the SWN drive way.
- Follow signs for Visitor Parking. The parking garage is one way.

*Note: If you miss the Spring Stuebner exit, make a U-turn at Rayford/Sawdust and follow the From the Woodlands instructions provided.*



### East on Mossy Oaks Road

- Turn left at the roundabout onto Energy Drive.
- Turn right into the Southwestern Energy Visitor Entrance



SWN **Campus Access Map**

Gensler

### Helpful Numbers:

Main Line	Security Operations	Reception	Weather Hotline
832-796-1000	832-796-1111	832-796-7430	1-855-796-3637

### Spring Campus Physical Address:

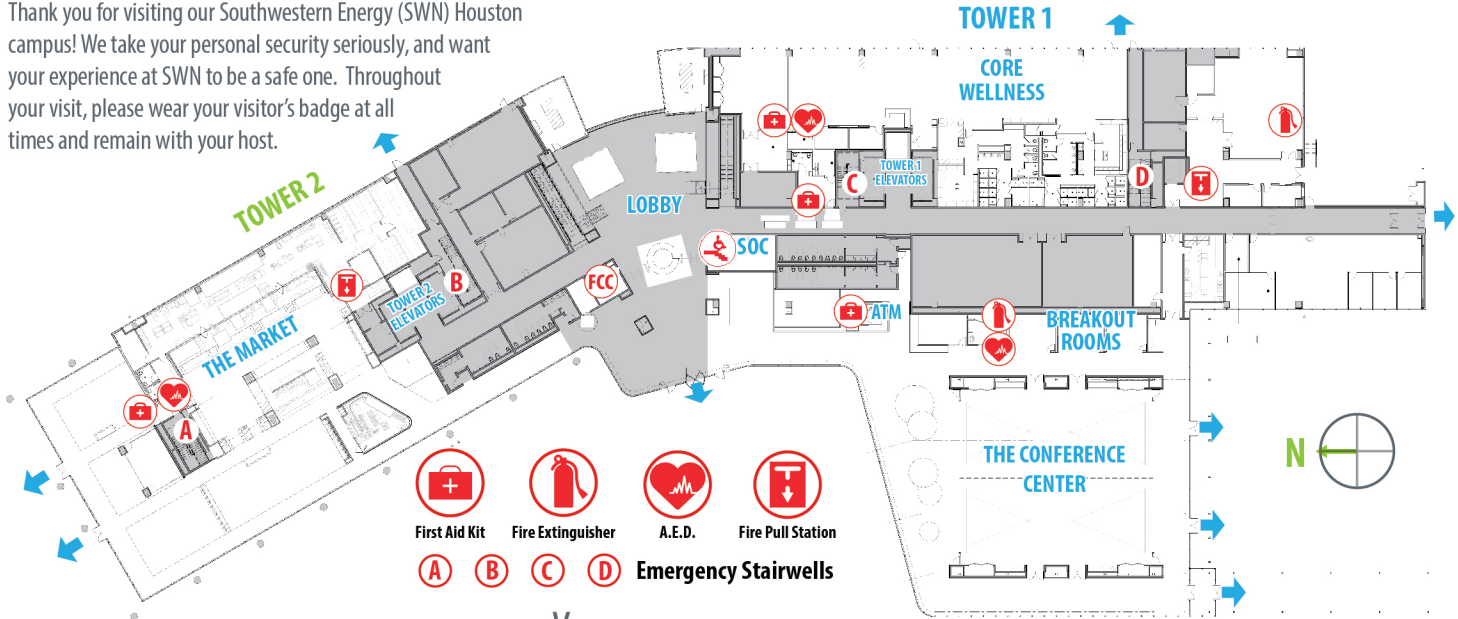
10000 Energy Dr.  
Spring, TX 77389



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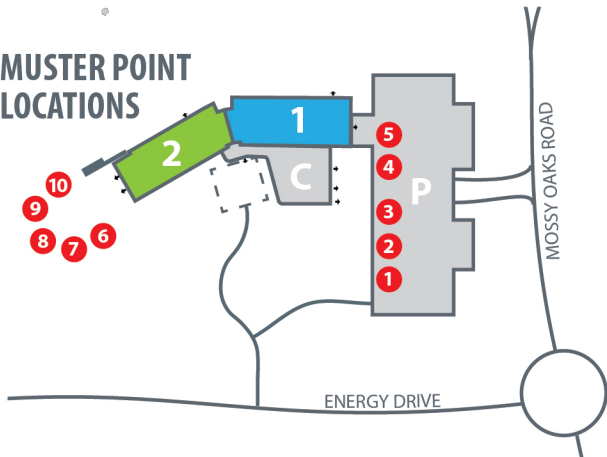


Thank you for visiting our Southwestern Energy (SWN) Houston campus! We take your personal security seriously, and want your experience at SWN to be a safe one. Throughout your visit, please wear your visitor's badge at all times and remain with your host.



-  First Aid Kit
  -  Fire Extinguisher
  -  A.E.D.
  -  Fire Pull Station
- Emergency Stairwells**
-  A
  -  B
  -  C
  -  D

### MUSTER POINT LOCATIONS



- Always dial 911 in the event of a medical emergency; bomb threat; crime in progress; intruder; fire; terrorist activity; and chemical, biological, or radiological events.
- When exiting affected floors during an emergency, use the evacuation routes designated on the Egress Maps. Once you have exited the building, proceed in an orderly fashion to closest Muster Area.
- Remain in your Muster Area until all employees, contractors, and visitors are accounted for. Do not relocate or exit the campus until instructed to move by emergency officials.

### MUSTER POINT LEGEND

	ENERGY TOWER 1					ENERGY TOWER 2				
Floors	1+2	3+4	5+6	7+8	9+10	1+2	3+4	5+6	7+8	9+10
Muster Point	1	2	3	4	5	6	7	8	9	10